

**Letter to the Employer**  
**Employee with Primary Immune Deficiency (PI)**

Dear \_\_\_\_\_,

I have a type of Primary Immune Deficiency known as \_\_\_\_\_. I was born with this disorder, in which my body's protective immune system is incomplete. Without proper treatment, I can contract serious infections such as pneumonia, meningitis, or bronchitis. If not effectively controlled, these infections can result in a rapid deterioration of health or even death.

Therefore, I want to make sure that I receive the best treatment available in a timely manner to prevent complications and secure a normal lifestyle. To do this, I may occasionally need to leave work for a day so that I can go to the infusion clinic where I can receive an infusion of medicine to give me a stronger immune system and prevent these life-threatening infections. I do not anticipate being away from work for more than 1-2 days a month.

My job is very important to me. I will make every attempt to make up any time that I miss and ensure that other people can cover some of my responsibilities while I am off work to receive my treatment. I look forward to discussing a work arrangement with you that will ensure that I meet all of my responsibilities and project deadlines.

Please let me know if you have any concerns you would like to discuss. I fully intend to remain a productive and valuable employee.

Sincerely,

\_\_\_\_\_

To Whom It May Concern:

This is to confirm that \_\_\_\_\_ (name of patient) has Primary Immune Deficiency (PI). PI is a genetic immunity disorder which requires that infections be treated promptly to prevent progression of infection and complications. It may include periodic infusions of intravenous immunoglobulin to prevent infection. Any illness that this patient contracts must be addressed immediately with appropriate treatment.

\_\_\_\_\_  
Doctor Signature

\_\_\_\_\_  
Date